

IMPORTANT REMINDERS WHEN COMPLETING DEATH RECORDS

Start the record immediately

Do **NOT** wait until you have all the information. Start the record **AS SOON AS POSSIBLE** so the death can be tracked appropriately.

- The death record is used by our local and federal partners for many purposes, including tracking COVID-19 death. The data is analyzed and compared to other jurisdictions across the country.
- Timely reporting is a national issue; all stakeholders play a part in this very important public health matter.

Avoid creating duplicate records: These guidelines were outlined in the October 2019 announcement.

Important reminders: Resources and guidance is ongoing. This important information has been provided to all users of the Electronic Death Registration System (e.g., medical certifiers, medical examiners, funeral directors) via announcements and newsletters.

Formatting: Use the new CDC guidelines to format the cause of death for all COVID-19 related deaths.

Testing - Confirmed or Unconfirmed: Testing information should be documented on all deaths that are suspected to be related to COVID-19. Use the Notes feature, EMER or enter information in Part I of cause of death. (See April 6, 2020 announcement).

Additional Resources

[Standard Precautions](#)

[COVID-19 and Funerals \(CDC\)](#)

[What Healthcare Professionals Should Know \(CDC\)](#)

[COVID-19 \(CDC\)](#)

[List N: Disinfectants for Use Against SARS-CoV-2 \(EPA\)](#)

[NFD](#)

Contact Information

Name	Phone	Email
Sandra Lyles, Field Rep.	515-725-2936	Sandra.Lyles@idph.iowa.gov
Michele Houston, Death Registration Specialist	515-281-5153	Michele.Houston@idph.iowa.gov
IVES Help Desk	866-309-0831	IVESHelpDesk@idph.iowa.gov