



**CHILDREN'S BEHAVIORAL HEALTH SERVICES
IMPLEMENTATION PLAN**

PREPARED BY:

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SUBMITTED

04/23/2020

GEOGRAPHIC AREA: *Allamakee, Black Hawk, Butler, Cerro Gordo, Chickasaw, Clayton, Emmet, Fayette, Floyd, Grundy, Howard, Humboldt, Mitchell, Pocahontas, Tama, Webster, Hancock, Winneshiek, Wright*

APPROVED BY ADVISORY BOARD: 04/22/2020

APPROVED BY GOVERNING BOARD: --/--/--

CHILDREN'S BEHAVIORAL HEALTH SERVICES IMPLEMENTATION PLAN FY2021

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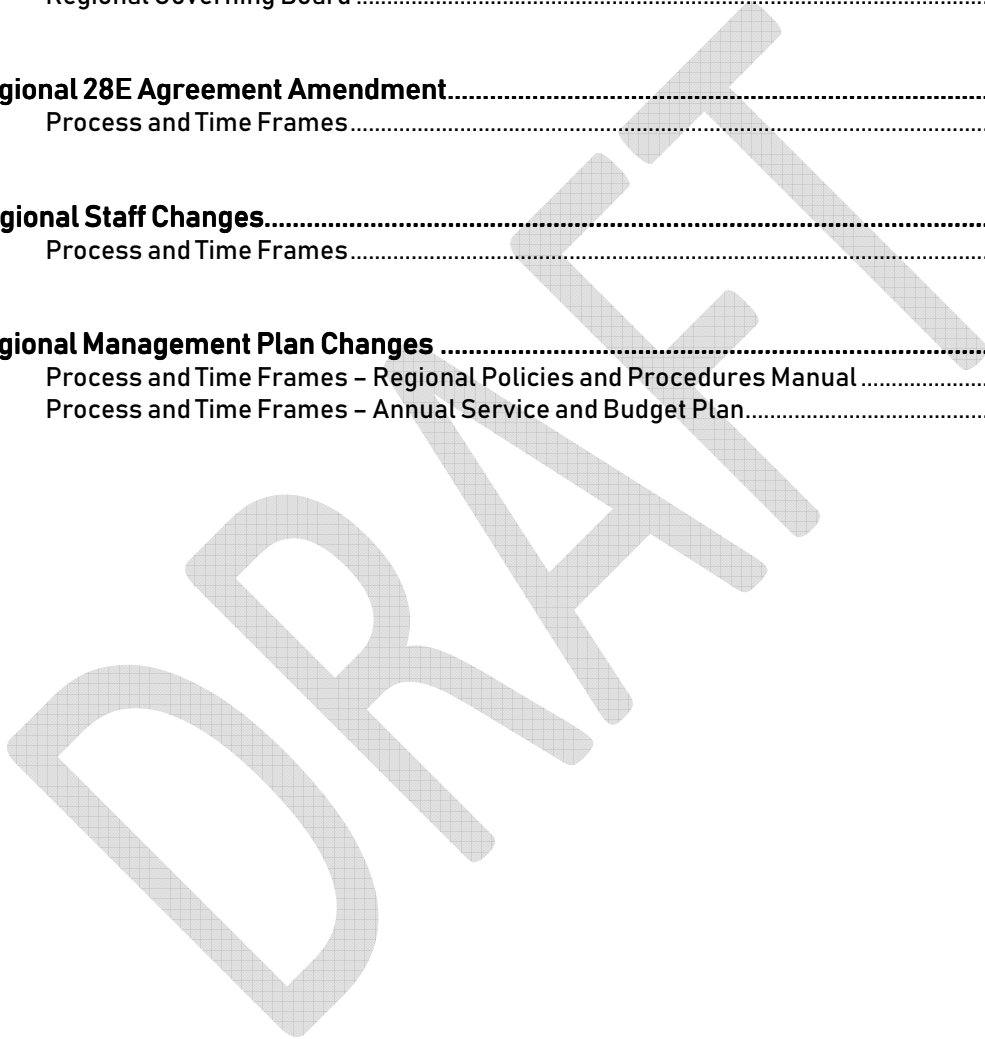
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CSS CHILDREN’S BEHAVIORAL HEALTH SERVICES IMPLEMENTATION PLAN FOR FY21

Each mental health and disability service region shall submit to the department of human services an implementation plan to identify the children’s behavioral services described under section 331.397A, as enacted in HF690.

A. Creating A Regional Children’s Advisory Committee

County Social Services values community stakeholder input and is in the planning stages of developing a plan to establish a Regional Children’s Behavioral Health Services Advisory Committee.

1. Process and Time Frames

<u>Targeted Completion Date</u>	<u>Activity</u>
12/31/2019	CSS has contacted schools, Area Education Agencies, children’s service providers, juvenile court, law enforcement, and medical personnel regarding upcoming children’s behavioral health services planning meetings.
1/31/2020	CSS held a children stakeholder meeting in January 2020 in each of our 4 quadrants. We had great representation from stakeholders and gathered input regarding the children’s behavioral health system.
4/22/2020	Children’s behavioral health stakeholders will: <ul style="list-style-type: none"> • Determine members of the CBH Advisory Committee by identifying representation required by code and geography • CBHAC members will elect a chair and co-chair. • CBHAC members will designate 3 members to the CSS governing board. • CBHAC members will determine frequency of meetings and ways to get information to all CSS quadrants. • We will be discussing if CBH subcommittee meetings will be held in each of our service areas and if so discuss how information/suggestions from these meetings will be reported to the CBH Advisory committee.
4/22/2020	The CBH Advisory committee will be voting and designating CSS governing board representation as defined in Iowa Code Section 331.390(2). <ol style="list-style-type: none"> 1. A parent/actively involved relative of a child who utilizes CBH services 2. A member from the education system and 3. A regional Children’s Behavioral Health services provider

1. CSS Children’s Advisory Committee Members

<u>Member</u>	<u>Representing</u>
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<p>June Klein–Bacon, Brain Injury Alliance</p> <p>Megan Sprecher, Child Health Specialty Clinics</p> <p>Katie Wahl, Unity Point Health–Black Hawk Grundy Mental Health Center</p>	<p>Parents/Actively Involved Relatives of a Child who Utilizes Children’s Behavioral Health Services</p>
<p>Kristi Aschenbrenner, Osage Community Schools</p> <p>Courtney Cook, Prairie Lakes AEA</p> <p>Jamie Heard, Mason City Community Schools</p> <p>Mary Kenny, Fort Dodge Community Schools</p> <p>Donna Kitrick, Waterloo Community Schools</p> <p>Deb Koester–Rees, Fort Dodge Community Schools</p> <p>Dana Miller, Central Rivers AEA</p>	<p>The Education System</p>
<p>Alyse DeVries, North Iowa Children’s Alliance</p>	<p>Early Childhood Advocate</p>
<p>Melissa Clough, Community Partnership for Protecting Children</p> <p>Shanda Hansen, YSS–Francis Lauer Youth Services (CO–CHAIR)</p>	<p>Child Welfare Advocate</p>
<p>Mia Masteller, Four Oaks Family and Children Services</p> <p>Roger Pollack, LISW Four Oaks Family and Children Services</p> <p>Laura Wilcke, One Vision</p> <p>Cody Williams, Turning Leaf Counseling Services (CHAIR)</p>	<p>Children’s Behavioral Health Service Providers</p>
<p>Ruth Frush, First Judicial District Juvenile Court Services</p>	<p>The Juvenile Court System</p>
<p>Kendra Elwood, MercyOne Waterloo</p> <p>Stuart Feldman, MercyOne Waterloo</p>	<p>Pediatrician</p>
<p>Brenda Loop, Child Care Resource & Referral</p>	<p>Child Care Provider</p>
<p>Mike McKelvey, Mason City Policy Department</p>	<p>Local Law Enforcement</p>

Sharon Keehner, Clayton County Board of Supervisors Sandy Loney, Humboldt County Board of Supervisors	Regional Governing Board
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B. Regional Governance Board Changes

The Regional Governing Board is ultimately responsible for: (a) the advancement of a regional management plan; (b) the development of access to a regional service system for adults with mental illness, intellectual disabilities, brain injuries and developmental disabilities to children with serious emotional disturbances; and (c) the administration of the non-Medicaid funded Mental Health Disability Services (MHDS) and children's behavioral health services as outlined in Iowa Code. CSS is in the planning stages of identifying the timeframes to change the Regional Governance Board composition.

1. Process and Time Frames

Targeted Completion Date	Activity
4/22/2020	The CBH Advisory Committee members will designate the following members to serve on the CSS Governing Board who represent: 1. the Education System and 2. a parent of a child who utilizes CBH services or is an actively involved relative of a child who utilizes such services. The Advisory Committee members will also vote on a non-voting member(s) in an ex officio capacity to serve on the CSS Board who represents the 3. CBH service provider network within the Region.
5/27/2020	The CSS Governing Board will meet on Wednesday May 27 th , 2020 and the new CBH advisory committee members will be appointed to the board per IAC 331.390(2).

2. Regional Governing Board

Member	Representing	Voting Member
Roy Schwickerath	Floyd County Board of Supervisor	Yes
Karl Helgevold	Wright County Board of Supervisor	Yes
Craig White	Black Hawk County Board of Supervisor	Yes
Sandy Loney	Humboldt County Board of Supervisor	Yes
Barb Francis	Mitchell County Board of Supervisor	Yes
Dennis Koenig	Allamakee County Board of Supervisor	Yes
Pat Murray	Howard County Board of Supervisor	Yes
Sharon Keehner	Clayton County Board of Supervisor	Yes
Jeanine Tellin	Fayette County Board of Supervisor	Yes
Floyd Ashbacher	Winneshiek County Board of Supervisor	Yes
Mark Campbell	Webster County Board of Supervisor	Yes
Chris Watts	Cerro Gordo County Board of Supervisor	Yes
Jim Ross	Grundy County Board of Supervisor	Yes

John Pluth	Emmet County Board of Supervisor	Yes
Gary Rayhons	Hancock County Board of Supervisor	Yes
Greg Barnett	Butler County Board of Supervisor	Yes
Jacob Hackman	Chickasaw County Board of Supervisor	Yes
Larry Vest	Tama County Board of Supervisor	Yes
Clarence Siepker	Pocahontas County Board of Supervisor	Yes
Marcia Oltrogge, NE Iowa Behavioral Health Center	Provider Representative (designated by the CSS Adult Advisory Committee)	No
Eric Donat	Consumer Representative (designated by the CSS Adult Advisory Committee)	Yes
June Klein-Bacon Megan Sprecher, alternate	Parents/Actively Involved Relatives of a Child who Utilizes Children's Behavioral Health Services <i>(designated by the regional children's behavioral health services advisory committee)</i>	Yes
Jamie Heard, LMSW Mason City Community Schools	The Regional Education System <i>(designated by the regional children's behavioral health services advisory committee)</i>	Yes
Cody Williams, LMHC, NCC Turning Leaf Counseling	Regional Children's Behavioral Health Service Provider <i>(designated by the regional children's behavioral health services advisory committee)</i>	No

C. Regional 28E Agreement Amendment

CSS is in the planning stages of identifying the timeframes to amend and file the regional 28E agreement.

1. Process and Time Frames

Targeted Completion Date	Activity
6/30/2020	<p>-CSS currently funds children services. We will continue to fund children services according to IAC until our 28E agreement amendment is approved and filed.</p> <p>-CSS will amend the Regional 28E agreement to include CSS providing Children's Behavioral Health Services throughout the Region. Due to some of our current counties leaving the region on 7/1/2020 our 28E agreement will be amended to reflect this and the Children's Behavioral Health services at the same time.</p> <p>The CSS 28 E Agreement amendment will include:</p> <ul style="list-style-type: none"> -Identifying the updated CSS governing board members -Explaining the CBH services advisory committee -Address Service coordination services to children will be provided by all CSS service coordinators. The CBH coordinator will oversee the CSS Children's Behavioral Health Program. <ul style="list-style-type: none"> • The CEO serves as the single point of accountability for the Region for children's behavioral health services. • CSS will designate a coordinator of children mental health services to our team.
5/27/2020	Obtain all required member county approvals/signatures
5/27/2020	File the Regional 28E agreement with the Secretary of State

D. Regional Staff Changes

CSS is in the planning stages of identifying staffing needs by the Region to implement the new children's behavioral health services coordinator requirements.

1. Process and Time Frames

Targeted Completion Date	Activity
1/1/2020	CSS has a designated Regional Coordinator to oversee our Transition Specialist and all of our service coordinators who will be responsible for coordinating children behavioral health services throughout our region. As time goes on we will assess the need for a Children Services Specialist position, however during this time of uncertainty we are choosing not to move forward with this position.

E. Regional Management Plan Changes

CSS is in the planning stages of identifying the timelines and integration of the new children's behavioral health services requirements into the Regional Policies and Procedures Manual and the Regional Annual Service and Budget Plan.

1. Process and Time Frames – Regional Policies and Procedures Manual

Targeted Completion Date	Activity
4/30/2020	<p>CSS is amending the Regional Policies and Procedures Manual to include the new children's behavioral health service requirements including:</p> <ul style="list-style-type: none"> • Diagnostic eligibility for children requesting behavioral health services. • Financial eligibility (including copayments) for children requesting behavioral health services. • Changes to the CSS Advisory Committee section to reflect the CBH advisory committee members and CSS Governing Board members for CBH services • The addition of "Education" to performance and outcome measures for targeted case management and service coordination services. • Adding the new CBH core services, definitions, and access standards to the service matrix • Adding the new CBH definitions in IAC to the glossary
4/22/2020	Submit Amended Regional Policies and Procedures to the CSS Advisory Boards for approval.
5/27/2020	Submit Amended Regional Policies and Procedures to the CSS Governing Board for approval.
5/28/2020	Submit Amended Regional Policies and Procedures to DHS for approval. (Rules require Regions to submit the amendments to DHS 45 days prior to implementation).

2. Process and Time Frames – Annual Service and Budget Plan

Targeted Completion Date	Activity	Resources (Low-Medium-High Staff Time, Funding, Etc.)
5/1/2020 (this date was extended from April 1, 2020 due to the COVID-19 pandemic)	<p>Update the Annual Service and Budget Plan framework to address CBH services.</p> <p>The following information will be added to the Region's FY21 Annual Service and Budget Plan:</p> <ul style="list-style-type: none"> • Local access points for the children's behavioral health services. • Service coordination entities for the children seeking services regardless of funding source. • Regional children's behavioral health core services and planned implementation timeframes. • Budget for required core children's behavioral health services 	See CSS Annual Service and Budget Plan FY21
5/1/2020	The CSS Annual and Service Budget plan will be reviewed by the CSS Executive Committee on 4/23/2020. This will be reviewed with the entire CSS Board at their next meeting on 5/27/2020.	

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