

SOUTHEAST IOWA LINK
SEIL

**CHILDREN'S BEHAVIORAL HEALTH SERVICES
IMPLEMENTATION PLAN**

PREPARED BY:

SEIL MANAGEMENT TEAM

**SUBMITTED
2/18/2020**

GEOGRAPHIC AREA: Des Moines, Henry, Jefferson, Keokuk, Lee, Louisa,
Van Buren, Washington

APPROVED BY ADVISORY BOARD: 2/12/2020

APPROVED BY GOVERNING BOARD: 2/12/2020

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CHILDREN’S BEHAVIORAL HEALTH SERVICES IMPLEMENTATION PLAN

Each mental health and disability services region shall submit to the department of human services an implementation plan to implement the children’s behavioral health services described under section 331.397A, as enacted in HF690, no later than April 1, 2020.

A. Creating A Regional Children’s Advisory Committee

The Region values community stakeholder input and is in the planning stages of developing a plan to establish a Regional Children’s Behavioral Health Services Advisory Committee.

1. Process and Time Frames

Targeted Completion Date	Activity
Stakeholder participation 6/12/2019 through 1/8/2020	ADDS, Board of Supervisors, Burlington Community School District, Columbus Community School District, CommUnity, Counseling Associates, CPPC, Decat, DVIP, ECI, Elite Solutions, First Resources, Goodwill, Great Prairie AEA, Great River Health System, Henry County Public Health, Hillcrest Family Services, Hope Haven, Insight, Iowa DHS, Iowa DOC, Iowa Workforce Development, ITP, Jefferson County Health Center, Jefferson County Public Health, Law Enforcement, Lee County Health Department, Lighthouse, Local Coalitions, Mental Health Patient Advocate(s), Mount Pleasant Community School District, NAMI, Mid-Prairie Community School District, Optima, Refuge, River Hills CHC, Salvation Army, SEIL CIT, Southern Iowa Mental Health Center, State Legislators, Tenco, Transition Link, Van Buren SAFE Coalition, Washington County Public Health, Washington Community School District, Young House Family Services
10/9/2019	SEIL Governing Board approved the amended SEIL 28E to include the Children’s Behavioral Health Services System.
11/13/2019	Educational System Representative– Mark Schneider– Superintendent, Mid Prairie Community School District
11/13/2019	Children’s Behavioral Health Service Provider– Heather Brueck– Program Director, Young House Family Services
1/8/2020	Parent of child with SED/utilizer of children’s behavioral health services– Kristine Skinner
1/8/2020	SEIL Governing Board designated the SEIL Children’s Advisory committee.
1/8/2020	The regional children’s behavioral health services advisory committee designate Governing Board representation for: (a) a parent/actively involved relative of a child who utilizes children’s behavioral health services; (b) the educational system; and (c) a regional children’s behavioral health services provider.
7/1/2020	Implement Children’s Behavioral Health first tier of service with partners/providers.

2. Regional Children’s Advisory Committee

Member	Representing
Kristine Skinner and Nathan Nash	Parents/Actively Involved Relatives of a Child who Utilizes Children’s Behavioral Health Services
Mark Schneider, Superintendent– Mid Prairie Community School District Lori LaFrenz, Principal– Lincoln Elementary Mount Pleasant Cory Johnson, Curriculum Director– Burlington Community School District Linda Boshart, Early ACCESS Regional Liaison/Coordinator– Great Prairie AEA	The Education System
Ginger Knisley, Early Childhood Iowa– Lee and Van Buren Tasha Beghtol, Early Childhood Iowa– Des Moines, Henry, Louisa, and Washington Jamie Beskow, 1 st Five HMDI Site Coordinator– Lee County Health Department Roberta Sloat, 1 st Five HMDI Site Coordinator– Washington County Public Health Tammy Wetjen–Kesterson, ECI– Jefferson and Keokuk/Decategorization– Jefferson, Keokuk, Van Buren, Washington	Early Childhood Advocates
Nicole Mann, Eastern Iowa Service Area Decategorization Director– Scott County Kids Arin Jones, Program Coordinator– Community Partnership for Protecting Children	Child Welfare Advocates
Heather Brueck, Director– Young House Family Services Becci Reedus, Director– CommUnity	Children’s Behavioral Health Service Providers
Troy Seeley, JCO4– JCS 8 th Judicial District	The Juvenile Court System
TBD	Pediatricians/Family Practice
TBD	Child Care Providers

Bradley Gillis, Mount Pleasant Police Department/CIT Instructor	Local Law Enforcement/CIT
Jack Seward, Washington County BOS Tami Gilliland, Keokuk County CDS	Regional Governing Board/Management Team

B. Regional Governance Board Changes

The Regional Governing Board is ultimately responsible for: (a) the advancement of a regional management plan; (b) the development of access to a regional service system for adults with mental illness, intellectual disabilities, developmental disabilities and brain injuries to children with serious emotional disturbances; and (c) the administration of the non-Medicaid funded Mental Health Disability Services (MHDS) and children’s behavioral health services as outlined in Iowa Code. The Region is in the planning stages of identifying the time frames to change the Regional Governance Board composition.

1. Process and Time Frames

<u>Targeted Completion Date</u>	<u>Activity</u>
10/9/2019	The SEIL Region initiated the first joint session of Children’s Behavioral Health Advisory and Adult Advisory committees. This was to facilitate understanding of processes within Advisory Committees and to understand the business processes of the SEIL Region prior to the development of the FY21 Budgets that include Children’s Behavioral Health services– first tier.
10/9/2019	The SEIL Regional Governing Board approved the regional 28E to include the new voting and ex-officio members.
11/13/2019	The SEIL Adult and Children’s Advisory had separate meetings to facilitate the designation of representation to the SEIL Governing Board from the Advisory Committees.
11/13/2019	The first SEIL Governing Board which included the new voting and ex-officio members took place. There was not full capacity of designates. Participating in this Governing Board meeting outside of Board of Supervisor designates was Heather Brueck– CBH Provider and Bob Bartles– Adult Service Provider. Mark Schneider the education representative had prior commitment and to date, the SEIL Region is attempting to recruit adult individuals with lived experience/Family Representative and a parent of a Child with a Serious Emotional Disturbance.
1/8/2020	SEIL Governing Board designated the SEIL Children’s Advisory committee. All identified voting and ex-officio members identified in HF690 are in place on the SEIL Governing Board.

2. Regional Governing Board

<u>Member</u>	<u>Representing</u>	<u>Voting Member</u>
Tom Broeker	Des Moines County	Yes
Marc Lindeen	Henry County	Yes
Dee Sandquist	Jefferson County	Yes
Michael Berg	Keokuk County	Yes

SEIL Approved 2/12/2020

Rick Larkin	Lee County	Yes
Chris Ball	Louisa County	Yes
Mark Meek	Van Buren County	Yes
Jack Seward Jr.	Washington County	Yes
TBD	Adults/Actively Involved Relatives of an Adult who Utilizes Mental Health and Disability Services <i>(designated by the regional adult mental health and disability services advisory committee)</i>	Yes
Kristine Skinner	Parents/Actively Involved Relatives of a Child who Utilizes Children's Behavioral Health Services <i>(designated by the regional children's behavioral health services advisory committee)</i>	Yes
Mark Schneider	The Regional Education System <i>(designated by the regional children's behavioral health services advisory committee)</i>	Yes
Bob Bartles	Regional MHDS Adult Service Providers <i>(designated by the regional adult mental health and disability services advisory committee)</i>	No
Heather Brueck	Regional Children's Behavioral Health Service Providers <i>(designated by the regional children's behavioral health services advisory committee)</i>	No

C. Regional 28E Agreement Amendment

There is an existing regional 28E agreement between the counties in The Region. The Region is in the planning stages of identifying the time frames to amend and file the regional 28E agreement.

1. Process and Time Frames

<u>Targeted Completion Date</u>	<u>Activity</u>
9/11/2019	Presented the Amended 28E to the SEIL Governing Board for Recommendation of Approval to all county members.
10/9/2019	Obtained all County Resolutions from county members approving amendment to the SEIL 28E.
10/9/2019	SEIL Governing Board Approved Amended 28E and fully executed the document.
10/25/2019	Filed the Regional 28E Agreement with the Secretary of State.

D. Regional Staff Changes

The Region is in the planning stages of identifying staffing needs by the Region to implement the new children's behavioral health services coordinator requirements and other anticipated staffing needs, including timeframes.

1. Process and Time Frames

<u>Targeted Completion Date</u>	<u>Activity</u>
6/12/2019	SEIL Governing Board designated Tami Gilliland as the designated Children's Behavioral Health Coordinator of Disability Services (CBHCDS).

7/10/2019, 8/14/2019, 9/11/2019, 10/9/2019, 11/13/2019, 12/11/2019, 1/8/2020, ongoing	CBHCDS has organized Stakeholder meetings every 2 nd Wednesday of the month to address CBH services and extend invitation to individuals and agencies associated with service delivery and connection to children and families in the SEIL Region as related to HF690.
6/12/2019 Ongoing	CBHCDS has initiated time study to track the workload of Children system specific work on behalf of SEIL.
6/12/2019 Ongoing	CBHCDS has collected information from stakeholders in order to gain insight to the number of SED children that may require region assistance.
6/12/2019 Ongoing	CBHCDS has coordinated presentations from other discipline experts on early identification, early intervention in the school setting and in the community.
11/5/2019	CBHCDS presented to Primary Care Physicians in collaboration with the efforts of the Lee County Health Department First Five director Jamie Beskow to facilitate screening and assessments as per the recommendations of the rules sub-committee on screening and assessment.
6/12/2019 Ongoing	CBHCDS participates in multiple children system working boards including but not limited to: Decategorization, ECI, CAMHI4Kids, CMHWP Collaborative, etc.
7/18/2019, 8/15/2019, 9/19/2019, 10/17/2019., 11/21/2019, 12/19/2019, 1/16/2020, ongoing	CBHCDS offers insight and instruction to local resources that she becomes aware of in each of our region communities with the corresponding county CDS so to facilitate local access in each of our counties, just as our duties require in the adult service array. SEIL does not believe it is possible for one person to be the singular coordinator across eight counties given the complexity of the children's service delivery system and the multiple education/AEA systems in each of those counties.
7/1/2020	SEIL will be fully functional with six (6) Coordinators of Disability Service across our eight (8) counties to implement the first tier of CBH services. SEIL will maintain contracts for First Tier CBH services including Pediatric IHH for SED Care Coordination.
7/1/2021	SEIL will be fully functional with six (6) Coordinators of Disability Service across our eight (8) counties to implement the second tier of CBH services to finalize the implementation of the CBH service system with consideration of financial resources available to complete this mandate. SEIL will maintain contracts for First and Second Tier CBH services including Pediatric IHH for SED Care Coordination.

E. Regional Management Plan Changes

The Region is in the planning stages of identifying the timelines and integration of the new children's behavioral health services requirements into the Regional Policies and Procedures Manual and the Regional Annual Service and Budget Plan.

1. Process and Time Frames - Regional Policies and Procedures Manual

Targeted Completion Date	Activity
3/11/2020	<p>Amend the Regional Policies and Procedures Manual. Include or attach a summary of the changes to be made. <i>A detailed summary along with a copy with all changes clearly marked will be required for the DHS approval process.</i></p> <p><i>Some areas to consider include:</i></p> <ul style="list-style-type: none"> • <i>Application and enrollment procedures including diagnostic and financial eligibility (including copayments) for children requesting behavioral health services.</i> • <i>Changes in the information technology and data management system to incorporate children.</i> • <i>Addition of "education" to performance and outcome measures for targeted case management and service coordination services.</i> • <i>Review and update regional waiting list policy.</i>
4/8/2020	Submit Amended Regional Policies and Procedures to Advisory Boards for approval.
4/8/2020	Submit Amended Regional Policies and Procedures to Governing Board for approval.
4/16/2020	Submit Amended Regional Policies and Procedures to DHS for approval. (Rules require Regions to submit the amendments to DHS 45 days prior to implementation.)

2. Process and Time Frames – Annual Service and Budget Plan

Targeted Completion Date	Activity	Resources (Low–Medium–High Staff Time, Funding, Etc.)
12/11/2019	SEIL FY21 budget recommendation approved by the SEIL Governing Board	<p>First Tier CBH services projective budget included without any additional staff of the region and without any additional funds made available to the region. Second tier CBH services taken into consideration to grow existing fund balance to meet that obligation as well as the adult core services that are still not available. Attention to 40% Fund Balance/carry forward and workforce capacity with unknown projection of actual expenditure need/utilization rates were considered components of projected expenditure budget for FY21 and FY22. Stakeholders and Advisory members were made fully aware of these challenges and were discussed accordingly.</p>

2/12/2020	<p>Complete the Annual Service and Budget Plan framework.</p> <p><i>The following information will be added to the Region's FY21 Annual Service and Budget Plan:</i></p> <ul style="list-style-type: none"> • <i>Identify the local access points for the children's behavioral health services.</i> • <i>Identify service coordination entities for the children seeking services regardless of funding source.</i> • <i>Identify Regional children's behavioral health core services and planned implementation time frames.</i> • <i>Identify and budget for required core children's behavioral health services.</i> • <i>Identify the children's behavioral health services provider network.</i> 	
3/11/2020	Submit Annual Service and Budget Plan to Governing Board for approval.	
3/19/2020	Submit Annual Service and Budget Plan to DHS.	