

**MHDS Regional Operational Guidance 2021-01**  
*September 30, 2021*

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**TO:** Mental Health and Disability Services Regions  
**FROM:** Iowa Department of Human Services, Division of Mental Health and Disability Services  
**SUBJECT:** Accreditation for Quarterly Reporting  
**EFFECTIVE:** July 1, 2021

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**Clarification of Quarterly Reporting Requirements**

Iowa Administrative Code 441—25.21(1).j.(2) specifies that a region’s provider network must include “contracts with licensed and accredited providers to provide each service in the required core service domains”.

Beginning with the quarterly report covering the period of July 1, 2021 through September 30, 2021, each mental health and disability services region should report an access measure as “met” only if the provider of the service has been licensed or accredited.

**Reporting Instructions**

On the “New Core Update” and “Children’s BH Core Update” tabs in the Quarterly Report spreadsheet, providers who are in the process of becoming accredited should continue be shown as “Open” if the provider is actively providing the service for your region; however, you should make a note in the “Methodology Description” field to identify that the provider is not yet accredited.

On the “Core Access Update” and “Children’s BH Access Update” tabs, the access standards for the service associated with the unaccredited provider should be marked as “Not Met” until the provider receives accreditation.

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**INQUIRIES:**

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