

**IOWA BOARD OF SOCIAL WORK  
MEETING INFORMATION**

Date and Time: February 13, 2023 – 9:00 a.m.

Location: 5<sup>th</sup> Floor Conference Room 526, Lucas State Office Bldg. Des Moines, IA

Electronic Access: Electronically via Zoom  
Link: <https://zoom.us/join>  
Meeting ID 889 6603 8690  
Passcode: 949797  
Phone: 312-626-6799

Board Members: Jillyn Kaufman, Social Worker; Aaron Culley, Social Worker; Lane Plugge, Public Member (Vice-Chair); Teresa Daubitz, Social Worker; Tony Raymer, Social Worker (Chair)

**MEETING AGENDA**

**1. Call to Order**

- a. Roll Call
- b. Introductions
- c. Announcements

## **2. Hearings**

The agenda items will be handled before and after any scheduled hearings. In accordance with Iowa Code § 272C.6, disciplinary hearings may be held in open or closed session at the discretion of the licensee. Board deliberation at the conclusion of each hearing is held in closed session, as authorized by Iowa Code § 21.5(1)(f), to discuss the decision to be rendered in a contested case conducted according to the provisions of chapter 17A.

- a. Case 21-0150 and 22-0051 Michelle Weltzin-Trainer – 1:00 p.m.

## **3. Approval of Open Session Minutes**

- a. November 14, 2022

## **4. Reports**

- a. Board Exec Report

## **5. Requests**

- a. Request to waive rule 280.5(1) regarding CSWE accreditation – Sharae Brubaker

## **6. Administrative Rules**

- a. ARC6652C amend chapter 280 regarding license verification and notary requirements. Motion to Adopt.

## **7. Public Comment**

Members of the public wishing to address the Board may do so at this time. The Board Chair retains the discretion to determine the amount of time allowed for public comment. Anyone who has submitted material for an agenda item will be given an opportunity to address the Board during the particular agenda item.

## **8. Closed Session Agenda**

Motion to go into closed session pursuant to Iowa Code section 21.5(1)(a), to review or discuss records which are required or authorized by state or federal law to be kept confidential, pursuant to Iowa Code section 21.5(1)(d), to discuss whether to initiate licensee disciplinary investigations or proceedings, and pursuant to Iowa Code section 21.5(1)(f), to discuss the decision to be rendered in a contested case conducted according to the provisions of 17A.

- a. Review closed session minutes November 14, 2022 [21.5(1)(a)]
- b. Complaints and investigative information [21.5(1)(d)]
- c. Settlement Agreement and Final Order (Case 21-0344) [21.5(1)(f)]

## **9. Return to Open Session**

- a. Vote on any items discussed in closed session requiring final action

## **10. Future Board Meetings**

Members of the public wishing to have an item added to the next meeting agenda should submit the agenda item at least 3 weeks in advance of the scheduled Board meeting. Inclusion of items on the agenda is at the discretion of the Board Chair.

- a. May 8, 2023

## **11. Adjournment**

### Accommodations

All meetings held by the Iowa Department of Public Health are accessible to everyone. If you need special accommodations to participate, please call (515) 281-0254, TDD: 1(800) 735-

2942, as soon as possible in advance of the meeting to ensure sufficient time to make the appropriate accommodations.