

BARBER Documentation Required for Licensure

Last Update January 2023

- Go to <https://amanda-portal.idph.state.ia.us/ibpl/portal/#/dashboards/index>
- Create your Account
- Complete the Application
- Pay \$60 License Application Fee
 - **All application fees are nonrefundable.**

Licensure by Exam Required Education:

- Official transcript or diploma sent directly to the Board office from a board approved barber school verifying completion of 2,100 hours of education,
OR
- Official certificate of completion of the registered barbering apprenticeship from the United States Department of Labor.
AND
- Proof of high school diploma or satisfactory evidence of completion of a tenth-grade education or equivalent required by Iowa law. Typically satisfied with evidence of completion from barbering education or federally registered United States Department of Labor apprenticeship.

Licensure by Endorsement: Applicants providing proof of licensure in another state instead of a transcript/ diploma must also provide proof of completion of one hour of education covering Iowa law and sanitation regulations. [645 IAC 21.5\(3\)](#)

- Official verification of licensure from every state where the applicant has held an active license in another state for at least 12 of the last 24 months directly preceding submission of the application. License verification documentation must be sent directly to the Board office by each state office where the applicant has been licensed, registered, or certified.

OR

- Web-based verifications may be substituted but must include licensee's name, original issue date, current licensure status, expiration date, and any disciplinary action taken against the licensee.

Examination Requirement:

- Passing score of 70% or higher on the NIC barber theory **and** practical exams.
- Create an account, apply and register for the exam online at <https://www.provexam.com/register>
- Exam Preparation: Review Prov Iowa Candidate Information Bulletin [https://www.idph.iowa.gov/Portals/1/userfiles/90/Candidate Information Bulletin IA%20Barbers 2022 11 16.pdf](https://www.idph.iowa.gov/Portals/1/userfiles/90/Candidate%20Information%20Bulletin%20IA%20Barbers%202022%2011%2016.pdf)