

# Tattoo Program Renewal Guidelines

**Before calling...have you reviewed the step-by-step instructions at the link below?**

Click here: [ONLINE RENEWAL INSTRUCTIONS](#)

***We experience high call volumes during renewal. Please only call once and leave a detailed message with your name and phone #. It may take a few days for a return call.***

- Permits expire each year on December 31st. Late fees start December 1st and will not be waived. They are \$25 per month for all applications received after December 1st.**
- The renewal fee for a tattoo artist is **\$75**. The renewal fee for a tattoo establishment is **\$100**. ***All fees are non-refundable. Fees can be paid online with a credit card or if you are mailing in a renewal form they must be paid with a check or money order made payable to Iowa Department of Public Health. Cash is not acceptable.***
- If you have allowed your permit to lapse, please call the department for information on how to reinstate your permit.

**The fastest way to get your permit is to renew online.**

- To renew, do one of the following. Best practice is to renew online.
  1. If you have not already done so, create an A&A account. Renew and pay online at: <https://www.idph.iowa.gov/regulatory-programs/tattoo> -or-
  2. Complete a paper renewal. Be sure to use the **Renewal Form** and not the new application form. **Using an incorrect form will create delays and it will be returned to you for the correct form.**

The paper **Renewal Form** for a tattoo artist can be found on our website at:

<https://www.idph.iowa.gov/tattoo/artists>

The paper **Renewal Form** for a tattoo establishment can be found on our website at:

<https://www.idph.iowa.gov/tattoo/establishments>

- Checks received without a renewal form will be returned.**
  1. If you are sending a check to pay for a renewal completed online, the following must accompany it:
    - A printed bill from our online site. This identifies the artist or establishment name and the permit # so the payment can be properly applied.
  2. If you are sending a check to pay for a renewal that has **NOT** been completed online, it must be accompanied by a renewal form (see above).

Online renewal services: <https://www.idph.iowa.gov/regulatory-programs/tattoo>

Bureau homepage: <https://www.idph.iowa.gov/tattoo>

Online support team for licensing portal: 1-855-824-4357

Help to reset a user name or password: 1-800-532-1174